

United Way of Greater Greensboro
Focus Area Committee Volunteer Description

POSITION TITLE: FOCUS AREA COMMITTEE (FAC) MEMBER
REPORTS TO: FOCUS AREA CHAIR

Purpose:

Members of the Focus Area Committee are to become familiar with community needs, programs designed to address those needs, and gaps in community services. Based on that knowledge, members of the Focus Area Committee recommend the investment of resources in programs that having a significant impact on the quality of life in Greater Greensboro.

Accountable to:

Community Investment Council (CIC)

Responsibilities:

- Develop and support FAC visions, objectives, strategies
- Set specific FAC policies and procedures
- Attend a minimum of 75% of regularly scheduled monthly meetings per year
- Participate in training opportunities related to performance of duties
- Abide by the United Way conflict of interest and confidentiality policies
- Evaluate effectiveness and alignment of current community investments (funding)
- Recommend programs/initiatives/collaborations for achieving FAC objectives
- Actively participate in the allocation process (review, score and rank programs based on FAC alignment and program performance)
- Recommend program allocation/investment to CIC
- Serve as an informal ambassador for UW, FAC, and member agencies
- As an optional service opportunity, represent FAC on other groups, such as Standard committee, grant committees and process improvement committees

Key Characteristics Include:

- An informed commitment to the FAC
- Consensus-building and communication skills
- An understanding of diversity
- An understanding of measurable outcomes
- A focus on the community

Composition:

- 15-20 diverse individuals who represent a variety of skills and/or expertise
- Committee Chair and Vice Chair

Time Commitment Includes:

- 1½ hour initial orientation and annual training sessions
- 1½ hour monthly meeting
- 5-25 hours during the period of mid-March through mid-May for program evaluations and development of community investment recommendation
- 5-30 hours per year representing FAC on standing committees or special project task forces