

ORGANIZATION FINANCIAL CONTACT INFORMATION

Help us maintain accurate records by providing the following information:

Company Name: _____ **Account Number:** _____

Campaign Year: _____ **Number of Employees:** _____

Employee payroll giving & billing contact

Contact Name: _____

Phone: _____

E-mail: _____

Billing Address: _____

City / State / Zip: _____

Billing Preference: ☐ Mail ☐ E-mail

Payroll payment reminder preference:

- ☐ Monthly ☐ Quarterly ☐ Annually
☐ Not at all (payments will automatically be sent)

Reminder start date: ____ / ____ / ____

(Default date is 1/1 of the new year after campaign is complete)

Frequency of Employee Payroll payments:

- ☐ Monthly ☐ Quarterly ☐ Annually ☐ Paid in full at campaign close

If you have any questions, please contact
Samantha Lyons-Kittrell in the Finance Department at
336-378-6608 or e-mail UWGSO.Finance@unitedwaygso.org

